

Responsibilities

A person working in corrections has the daily responsibility of working with inmates, monitoring their conduct and providing security. But many other opportunities are available for officers:

- Process suspects brought to the jail;
- Transport prisoners; and
- Ensure the safety of visitors.



Corrections officers are limited deputies. They wear uniforms and are empowered with the ability to enforce judicial orders and rules

pertaining to court security while on duty, within the confines of the correctional facility, or while transporting prisoners.

Corrections officers will need to qualify with department-issued weapons. Officers may need to carry weapons while on duty outside of the correctional facility.

For military veterans

The Elkhart County Sheriff's Department is an approved site in the Department of Veterans Affairs' on-the-job training program. Eligible veterans will be allowed to receive a benefit in addition to regular pay as a corrections officer. Department staff will assist veterans in completing the required VA documents.

Ready to serve

Dedicated men and women wanting to serve the community in a state-of-the-art work environment have a great opportunity with the Elkhart County Sheriff's Department.

Employment applications may be obtained in several ways:

Online (elkhartcountyindiana.com or elkhartcountysheriff.com)

In person (county personnel office at 117 N. Second St., Goshen)

By telephone (574-535-6725)

Qualification tests for positions are scheduled throughout the year, and dates are available by calling the personnel office at the number listed above.

Requirements

Elkhart County corrections officers must meet the following criteria:

High school graduate (or GED);

At least 18 years of age;

U.S. citizen of good character; and

Valid license and good driving record.

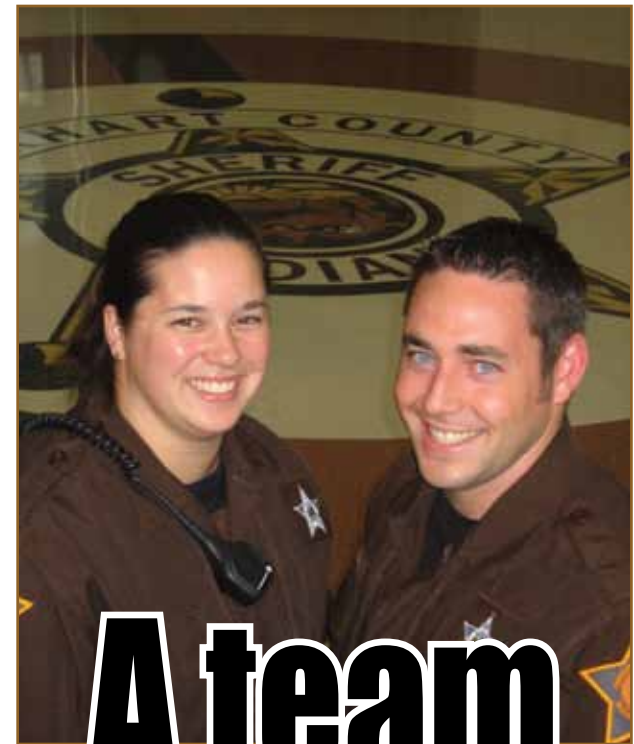
Candidates for positions must pass:

A test of basic math, reading and grammar skills;

An interview, polygraph, physical assessment and psychological exam;

A drug screen; and

A financial and character background investigation.



A team worth joining

New facility and great co-workers make corrections an exciting job opportunity



**ELKHART COUNTY
SHERIFF'S DEPARTMENT**

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More than a lockup

When Elkhart County opened a new corrections facility in 2007, an investment was made in more than infrastructure.

Individuals housed in jail have problems — addictions, emotional issues and a lack of education. Failure to address these problems leads to repeat offenses, more crime, and a lower quality of life for the community.

Our new facility was built with classrooms to bring



offenders hope through education and life training. Inmates can learn job skills in the kitchen and laundry.

Individuals must be given a chance to succeed. Our department is committed to helping make that happen.

Plenty of possibilities

The Elkhart County Sheriff's Department offers many ways for corrections officers to advance.

Positions will become available at courthouse security stations and at the county work release facility. Officers may train to work with hostage negotiators, K-9 units, and the department Honor Guard.

Officers also may seek promotions through the ranks. All opportunities are posted.

Benefits

Employees with Elkhart County government receive many benefits, including paid sick leave, vacation time and holiday pay.

Health and dental insurance plans with low premiums

A cafeteria (flexible spending) program with an annual employer contribution of \$1,000

Participation in the Public Employees Retirement Fund

All the clothing and equipment necessary to do the job

A commitment to keep staff current on the newest technology and equipment

Wages

Starting pay for a corrections officer I is \$12 per hour, and increases to \$12.36 in three months and \$12.73 in six months.

A promotion to corrections officer II in one year's time increases the hourly rate to a minimum of \$13.37.

Experienced officers with two years on the job may start at corrections officer II and quickly advance to \$14.04 per hour after training.

Corrections corporals make up to \$48,110 annually, and sergeants up to \$50,814.

Promotions are based on tests, communication skills and performance.